



Europass Curriculum Vitae

Personal information

Surname(s) / First name(s) **MARINHO, DE SOUSA CLÁUDIA LUENA**

Address(es) **LOTE B, 1º ESQUERDO, RUA JOAQUIM RIBEIRO DE CARVALHO, 2410-116, LEIRIA, PORTUGAL**

Telephone(s) **(351) 244 827859 (351) 966563731**

E-mail(s) **luena.marinho@gmail.com**

Nationality **Portuguese**

Date of birth **21.07. 1977**

Gender **Female**

Work experience

Dates	December 2008 - March 2009
Occupation or position held	Training technician
Main activities and responsibilities	Training actions planning, organization and monitoring; Training impact evaluation; Training needs diagnosis.
Name and address of employer	K-MED
Type of business or sector	Professional Training
Dates	February 2003 - November 2007
Occupation or position held	Sociologist/ Project technician in: Ch@tmould; SafeWork and Modelar Projects under the EQUAL Initiative co-financed by the European Social Fund.
Main activities and responsibilities	Competence balance preparation of the groups involved in the project; Projects monitoring and self – evaluation; Training and awareness activities coordination; Psychosocial diagnosis of the companies involved in the project; Reporting; Project management support.
Name and address of employer	CENTIMFE – Technological Centre for the Mouldmaking, Special Tooling and Plastic Industries
Type of business or sector	Technological Centre
Dates	January, 2005
Occupation or position held	Technician/ Sociologist
Main activities and responsibilities	Project “Focus” Technician – “Equipas de Rua” (Street teams); Centre “Porta Azul” technician – Centre of Social and Health Care to drug addicts Collaboration in several studies of social character.
Name and address of employer	ANO – Associação Novo Olhar
Type of business or sector	Association
Dates	March - December 2002
Occupation or position held	Sociologist

Main activities and responsibilities	Problematic situations signing and follow-up; Planning and organization of socio cultural events; Projects elaboration.
Name and address of employer	Junta de Freguesia de Leiria
Type of business or sector	Government local authority
Dates	2003 - 2007
Occupation or position held	Trainer
Main activities and responsibilities	Trainer of several areas: social and personal development; team work; labour psychossociology, etc.
Name and address of employer	CENTIMFE – Technological Centre for the Mouldmaking, Special Tooling and Plastic Industries
Type of business or sector	Technological Centre
Dates	May - June 2004
Occupation or position held	Trainer
Main activities and responsibilities	Trainer of actual world
Name and address of employer	IEFP – Employment Centre of Marinha Grande
Type of business or sector	Training center
Education and training	
Dates	March, 2009
Principal subjects/occupational skills covered	Family and Life Cycle; Personality and Social Integration, Sociologic inquiry techniques; Life system of seaport populations; Latent structures and theory building; Audit analysis Public opinion and mass communication; Deviance and Social Marginality; School and Socialization; Youth problems in Portugal.
Name and type of organisation providing education and training	ISCSP - Social and Political Sciences Superior Institute, Technical University of Lisbon
Level in national or international classification	Master Degree in Sociology
Dates	1995-2000
Principal subjects/occupational skills covered	Introduction to Social Sciences; General Sociology; Industrial Sociology; Social Economy; Science of Administration; Human Resource Management; Psychology; Social Psychology; Sociology of Organizations; interview techniques and selection of personnel; training and policy developments; Social Report; Labour Law and Social Legislation; Social Policy and Organization of Social Security
Name and type of organisation providing education and training	ISCSP - Social and Political Sciences Superior Institute, Technical University of Lisbon
Level in national or international classification	Graduate in Labour Sociology
Dates	2005
Principal subjects/occupational skills covered	English
Name and type of organisation providing education and training	Wall Street Institute
Level in national or international classification	Superior Stage Diploma
Dates	January, 2009
Principal subjects/occupational skills covered	Adult training and educational courses; characteristics of the adult training and educational model; mediator's profile.
Name and type of organisation providing education and training	Conclusão

Level in national or international classification	Attendance Certificate in Training of mediators and trainees of adult training and educational (16 hours).
Dates	December 2007
Principal subjects/occupational skills covered	Integrate human rights issues in the practice of youth work. Topics covered: legal instruments of human rights protection, system of human rights activism and the role of NGO's, xenophobia and discrimination, gender equality, democracy, education, citizenship, violence, poverty.
Name and type of organisation providing education and training	Humana Global
Level in national or international classification	Attendance Certificate in Advanced Course on Education for Human Rights (36 hours).
Dates	December 2006 - February 2007
Principal subjects/occupational skills covered	The adoption of an ethical code as support of an ethical organizational culture; Social responsibility; Definition and implementation of a SR program; Case studies; Good and bad practices in Portugal.
Name and type of organisation providing education and training	Pedra Base
Level in national or international classification	Attendance Certificate in Ethical and social responsibility (60 hours).
Dates	November 2005 - February 2006
Principal subjects/occupational skills covered	Characterization of man and women situation in Portugal; integrated intervention for change; promotion of women and man equal participation in professional activities; promotion of women and man equal participation in familiar life; citizenship; structural change, social context of gender; Promotion of equal participation for women and man in the decision process; strategies for equality; methodology of equality training and operationalization suggestions.
Name and type of organisation providing education and training	CIDEC
Level in national or international classification	Trainer in gender equal opportunities
Dates	October - November 2005
Principal subjects/occupational skills covered	Probabilistic concepts; random variants; probabilistic models; inference statistic and sample.
Name and type of organisation providing education and training	Leiriconsulte II
Level in national or international classification	Attendance Certificate in the course "Applied statistic with SPSS" (36 hours).
Dates	2004
Principal subjects/occupational skills covered	Multiple and simple linear regression; models of regression; ANOVA models with fixed factor; mixed ANOVA models.
Name and type of organisation providing education and training	Leiriconsulte II
Level in national or international classification	Attendance Certificate in the course "Economic models of regression and variance with SPSS" (36 hours).
Dates	2004
Principal subjects/occupational skills covered	univariate, bivariate and multivariate statistic
Name and type of organisation providing education and training	Leiriconsulte II
Level in national or international classification	Attendance Certificate in the course "Data analysis with SPSS" (36 hours).

Dates	2004
Principal subjects/occupational skills covered	General use of Statistical Package for the Social Sciences (SPSS), descriptive graphs, descriptive measures.
Name and type of organisation providing education and training	Leiriconsulte II
Level in national or international classification	Attendance Certificate in course "Descriptive statistic with SPSS" (36 hours).
Dates	2004
Principal subjects/occupational skills covered	Social net concept and types; personal social net characteristics; types of net intervention.
Name and type of organisation providing education and training	Plaforma
Level in national or international classification	Attendance Certificate in the course "Net Intervention" (30 hours).
Dates	2003
Principal subjects/occupational skills covered	Biographic method;
Name and type of organisation providing education and training	Plaforma
Level in national or international classification	Attendance Certificate in the course "Life stories" (48 hours).
Dates	October - November 2002
Principal subjects/occupational skills covered	Social and Professional insertion training models; social exclusion; interpersonal communication skills in social reintegration; social and professional insertion methods and techniques.
Name and type of organisation providing education and training	Gabinae
Level in national or international classification	Attendance Certificate in the course "social reintegration" (72 hours).
Dates	1999
Principal subjects/occupational skills covered	Training contexts and systems; processes and learning factors; pedagogic methods and techniques; pedagogic objectives; didactical resources; training planning; training monitoring and evaluation.
Name and type of organisation providing education and training	IEFP – Employment, and Professional training institute
Level in national or international classification	Initial trainers training course (90 hours) CAP – Certificado de Aptidão Profissional

Personal skills and competences

Mother tongue

Portuguese

Other language(s)

Self-assessment

European level (*)

English

French

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
A2	Basic user	A2	Basic user	A2	Basic user	A2	Basic user	A2	Basic user

(*) Common European Framework of Reference for Languages

Social skills and competences	Good communication skills; Team spirit; Good ability to adapt to different publics – experience in voluntary work with sex workers and drug addicts. Good capacity for interpersonal relationships.
Organisational skills and competences	Sense of organization – collaboration in the organization of several workshops and seminars.
Computer skills and competences	Knowledge of Microsoft Office tools: Word, Excel, Power Point; Internet and SPSS (Statistical Package for the Social Sciences).
Driving licence	Category B